



## **TERMS AND CONDITIONS FOR RENTING AT WIMPOLE THERAPEUTICS**

- 1. Payments for contract room rental slots are to be paid a month in advance on the 1<sup>st</sup> of each Calendar month after receiving your invoice. This should be set up as a bank transfer. Please use your name as a reference for all payments.**
2. One months' notice from Practitioners is required to terminate or change any contracted slot that you may have with Wimpole Therapeutics. - Wimpole Therapeutics reserves the right to terminate/change this Contract at any given time, without warning or notice.
3. Ad-hock sessions are to be booked NO more than one week in advance and there is a 48-hour cancellation fee.
4. Advanced bookings are not refundable.
5. A Receptionist is available to meet and greet your clients, however, they are not permitted to take bookings, payments or to carry out any other form of administrative work for Practitioners. They solely work for the business of Wimpole Therapeutics.
6. If the clinic is closed for any reason due to operational issues on a day that a practitioner had pre-paid for a slot, they will be offered a refund or an alternate slot where possible. However, refunds will not be issued for any closure that is beyond the control of Wimpole Therapeutics, such as a Government enforced lockdown.
7. There are no rent reductions if you cannot attend your day due to sickness or holidays. The full charge stands whether you are in or not on those allocated contracted slots.
8. Wimpole Therapeutics is closed on every UK Bank Holiday and also during the Christmas period. Practitioners are not charged for the days the clinic is closed.
9. The treatment room must only be used during the hours that have been agreed and booked with Wimpole Therapeutics. You may only enter the room 15 minutes prior to you start time.

10. Please vacate the room as soon as your booked session has finished. Other practitioners may be using the room and therefore running over the allocated time slot is not permitted.
11. You must leave the treatment room in the same condition you found it. If any furniture has been moved, it must be returned to its original position
12. Clinic Towels are available at £1.00 per towel. Any other supplies such as couch roll/gloves/masks/cleaning wipes need to be provided by the practitioner.
13. You will be charged for any Clinic Equipment/Furniture damaged by either you or your Client.
14. Practitioners must use Wimpole Therapeutics sharps bins for disposal of acupuncture needles. There will be a monthly charge this service. Any needles left on the floors will constitute a breach and possible cancellation of the practitioner's contract.
15. Under no circumstances a practitioner is permitted to register their business at Wimpole Therapeutics address.
16. You must not use our telephone number or the address of our Premises as a point of contact for your business.
17. You must not have any goods or items delivered to the clinic. All deliveries will be refused.
18. The clinic has very limited storage space. But wherever possible we will endeavour to find a small space for contract practitioners to leave work related items.
19. Wimpole Therapeutics does not accept responsibility for any loss or damage of items you leave in the clinic. Any items are left solely at your own risk.
20. We do not provide any storage facilities for ad-hoc practitioners.
21. Any cups or cutlery used must be washed up by the practitioner. You must not leave dirty crockery or cutlery in the kitchen.

**Included in your rental: Heating, Lighting, Room with desk, two chairs and a wash basin, Electric Couch, Shared use of Kitchen, Fibre Optic Broadband.**